

**World Lake Basin Management Initiative  
ILEC/LakeNet Regional Workshop for Europe, Central Asia & the Americas**

**“Sharing Experience and Lessons Learned in  
Lake Basin Management”**

***SECOND ANNOUNCEMENT:  
TRAVEL INSTRUCTIONS & LOCAL LOGISTICS***

18-21 June 2003  
at Saint Michael's College and the Leahy Center for Lake Champlain  
Burlington, Vermont, USA

**Travel Instructions**

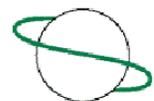
***Arrivals & Departures in Burlington***

*Sheraton Hotel:* For workshop observers (World Bank & ILEC staff) and invited speakers who will be staying at the Sheraton Hotel, there is a free shuttle service available between the airport and the hotel (5 min). A hotel courtesy phone is available next to baggage claim in the airport. Call the hotel upon arrival, and they will send a shuttle. The Sheraton Hotel shuttle can be met outside at the second curb in front of arrivals. If for some reason, you need to cancel your reservation or will not be arriving on the scheduled day, please contact the hotel by 6 pm on your scheduled arrival day to cancel or change the reservation. Otherwise you will be charged for the room. The Sheraton Hotel phone number is +1 (802) 865-6600. The Sheraton Burlington website is: <http://www.sheratonburlington.com/main.html>

*Saint Michaels College:* For workshop participants who will be staying at Saint Michael's College, please be sure that you have provided your arrival and departure times & flight numbers. SMC will be operating a van shuttle between the airport and campus on June 17<sup>th</sup>. All other arrivals must arrange their own transportation from the airport via taxi. It is a five minute taxi ride to the campus. Have the taxi take you to the building listed in the workshop program for the time of your arrival. If for some reason, there is no one to meet your flight, please proceed by taxi to the SMC campus. The SMC switchboard phone number is: +1 (802) 654-2000. A campus map can be found at: <http://www2.smcvt.edu/admissions/campusmap/>

**Workshop Web Page and Provisional Program**

Information about the workshop can found on the workshop web page at: <http://www.worldlakes.org/initiative/workshops/ecaa.htm>. The current version of the provisional program is posted on the LakeNet website at: [http://www.worldlakes.org/docs/provisional\\_program.pdf](http://www.worldlakes.org/docs/provisional_program.pdf).



ECHO at the Leahy Center for Lake Champlain opened its doors to the public at the end of May 2003. Information about this lake aquarium and science center can be found on their website: <http://www.echovermont.org/>

### **Preparation for the workshop: presentation materials**

Lead authors of the experience briefs for each of the “lake teams” should transmit a draft of the experience brief to David Barker at [drbarker@worldlakes.org](mailto:drbarker@worldlakes.org) in accordance with the schedule in your contract. Power point presentations should be provided to Prof. Richard Kujawa at Saint Michael’s College upon arrival, or at least one-day prior to your presentations. The draft experience briefs and print-outs of the power points will be reproduced by LakeNet and SMC for distribution to the participants and for sharing with Russian and Spanish interpreters. Plenary speakers and panelists are kindly requested to provide the text of their presentation in advance of the workshop or upon arrival. Please submit to David Read Barker.

### **Registration**

If you have not already, please return your registration form to the LakeNet Secretariat at: [info@worldlakes.org](mailto:info@worldlakes.org). No registration fee will be charged for invited participants.

### **Accommodations**

St. Michael’s College is providing overnight accommodations in Cashman Residence Hall for all invited participants. The on-campus housing is within walking distance of the meeting venue in the McCarthy Arts Center. The rooms are arranged in suites of 4-8 rooms with 1-2 shared baths. Included with the rooms are: phones, televisions, refrigerators, microwaves, alarm clocks, soap, shampoo, blankets and linen. Long distance phone calls can be made using a pre-paid calling card. There are full kitchens on every floor and we have coffee available in those kitchens along with an ironing board and iron. Housekeeping will not be provided for the rooms during the week. This will be the responsibility of the guests. SMC staff will provide more linen/soap during the week upon request. A convenience store is located within a 5 min. walk from Cashman Hall. Both the SMC and the Sheraton Hotel are on bus routes that connect to downtown Burlington, but

A block of rooms has been reserved by LakeNet at the Sheraton Burlington for attendees who are paying their own way. Group shuttle service will be provided to and from the meeting venue each day from the hotel. Please contact LakeNet for details and reservations.

### **Computers**

The on-campus rooms are equipped with computer jacks. Anyone who has a network card in their laptop (and who brings a standard network cable) can just plug in and connect to the internet. SMC will also provide a couple of computer terminals with internet connections in a lab next to the breakout rooms for workshop participants to use during breaks. Computer terminals are also available in the SMC library during regular library hours. A workshop badge will give participants access to the library computers on a first-come, first served basis. reserved for conference users with a browser running.

## **Suggested Dress Code & Weather Conditions**

The dress code for the workshop is “business casual” (for men, jacket and tie are optional). The weather in Vermont in mid-June is generally warm and comfortable, but it can vary from quite cool in the evening (jacket or light sweater needed) to very warm in mid-day (ranging from 10-30 degrees C). Be prepared for rain and an evening boat trip on the lake Thursday evening. You can find more information about local weather on the Lake Champlain Regional Chamber of Commerce website: <http://www.vermont.org/>

## **Meals**

All meals will be provided during the workshop as indicated in the provisional program. Most meals will be served in the cafeteria on the college campus, except during excursions and other special events. For those staying at the Sheraton Hotel, a \$10 meal coupon for breakfast at the hotel is provided with your room charge. On-campus meals will be available Tuesday, June 17<sup>th</sup> through Saturday, June 21<sup>st</sup> for all participants (including those staying at the Sheraton). Any meals taken off-campus or not as part of the official program will be the responsibility of the participant.

## **Incidental Costs**

The LakeNet Secretariat will provide participants from GEF/USAID recipient countries with a \$20 per day allowance for incidental costs associated with your stay in Burlington. For people arriving on the 17<sup>th</sup> and departing on the 22<sup>nd</sup>, the standard rate will be \$100 total.

## **Contact information**

*For more information about the workshop prior to 17 June 2003 contact:*

LakeNet Secretariat  
300 State Street  
Annapolis, Maryland 21403 USA  
Tel: 410-268-5155  
Fax: 410-268-8788  
Email: [info@worldlakes.org](mailto:info@worldlakes.org)  
Website: [www.worldlakes.org](http://www.worldlakes.org)

*During the workshop, 17-21 June, contact:*

Dr. Richard Kujawa  
Saint Michael's College  
1 Winooski Park  
Colchester, Vermont 05439  
Tel: (802) 654-2488  
Email: [rkujawa@smcvt.edu](mailto:rkujawa@smcvt.edu)  
Website: <http://www.smcvt.edu/>